

## Concilio Presents: 2017 Wedding Showcase

Sunday, March 19<sup>th</sup>, 2017 • 11am-3pm • Concilio Banquet Hall  
 141 E. Hunting Park Ave, Philadelphia, PA 19124

### GENERAL EXHIBITOR APPLICATION • DUE March 12, 2017

Company/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Contact person DAY(S) OF EVENT: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

#### PARTICIPATION FEES

- Premiere Space- \$200.00**  
**Two (2) 6x8 banquet tables** and 2-4 chairs. Exhibitor must specify if providing their own branded tent.  
*\*\*Concilio is not responsible for any damage or loss of branded tents. **(H)***
- 6x8 Banquet Table- \$100.00**  
 1 table and 2 chairs. Exhibitor must specify if providing their own branded tent. *\*\*Concilio is not responsible for any damage or loss of branded tents.*


#### **Promote your business!**


- Advertising- Wedding Showcase Booklet**


Ad Space	Cost	✓
<b>(H)</b> Back cover	\$350.00	<input type="checkbox"/>
<b>(H)</b> Inside Bk cover	\$300.00	<input type="checkbox"/>
Full page	\$150.00	<input type="checkbox"/>
Half page	\$100.00	<input type="checkbox"/>
¼ page	\$75.00	<input type="checkbox"/>
1/8 page	\$40.00	<input type="checkbox"/>


\*\*Those who choose to advertise will be promoted weekly through Concilio's social media outlets during the days leading up to the event.


\*Top Tier **(H)** picks receive additional advertising via the Concilio website in combination with our social media.

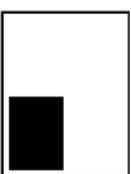
  
 Full Page


  
 1/3 Page Vertical

  
 1/3 Page Horizontal

  
 1/2 Page Vertical

  
 1/2 Page Horizontal

  
 1/4 Page Vertical

  
 1/8 Page Horizontal

Include a short description of your business/organization:

Please describe in full detail the items, if any, that you will be selling or distributing during the 2017 Wedding Showcase:

I would like to raffle off \_\_\_\_\_.

*\*Ex: discounted photo shoot package, spa and wine basket, the bride's bouquet, etc.*

## SET UP INFORMATION

**WHEN YOU ARRIVE:** Registration Booth is located at the entrance of the Banquet Hall to check-in. There, you will receive information as it pertains to your space assignment. Staff and Volunteers will be available to assist you with any questions you may have.

**LOCATION:** Concilio Banquet Hall, 141 E. Hunting Park Avenue, Philadelphia, Pa 19124

**TIME:** Set-up/load in time begins at 9:00 am. **PARKING:** Exhibitors may park in Concilio's parking lot.

**LOADING:** Exhibitors are responsible for loading and unloading their materials. Limited support is available.

### General Exhibitor Guidelines

**-All participating exhibitors must provide information on their product or service that can be given away during the show case.**

- Concilio reserves the right to eject exhibitors not in compliance with guidelines.
- Exhibitors will refrain from selling items that are profane or offensive.
- Sale of tobacco, alcohol, and illegal substances (and paraphilia) are strictly prohibited.
- Exhibitors will refrain from selling items that cause excess litter and damage to Concilio property, such as (but not limited to) air horns, confetti, fireworks, and silly string.
- Exhibitors with music must keep their music at a volume that does not interfere with neighboring exhibitors, and must not disrupt the event overall.
- Exhibitors must not wander the property distributing any promotional materials.
- Exhibitors must utilize the rental space as provided, and not exceed their footprint for that area.

**For questions or additional information please contact:**

*Melanie Nieves*

Marketing Specialist

P: (215) 627-3100 E: melanie.nieves@elconcilio.net

**PAYMENT INFORMATION\*:**

**Check Payment:** Enclosed is a check for my payment for the amount **Total amount** of \$\_\_\_\_\_.  
Make checks payable to: "Concilio," memo line "2017 Wedding Showcase."

**PayPal Accepted:**  
\*Please contact Oneyra Ortiz, Fiscal Manager, at (215) 627-3100 if you plan to utilize the PayPal option.  
Those who do should use the following email: [oneyra.ortiz@elconcilio.net](mailto:oneyra.ortiz@elconcilio.net) .

**Credit Card Information:**  
Please charge my credit card in the **Total amount** of \$\_\_\_\_\_.

Type of Credit Card:     Visa             Master Card             American Express             Discover

Name as it appears on card: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

<b>For internal use only</b>	
Type: _____	Payment Rcvd (date): _____
Amount: _____	Additional Fee Rcvd: _____

**\*PAYMENT MUST BE INCLUDED WITH APPLICATION IN ORDER TO PARTICIPATE IN THE HISPANIC FIESTA.**

**DAMAGE TO CONCILIO PROPERTY**

Exhibitors will be held liable for any and all damages or theft caused by them or their agents to any of Concilio's property including the following: Tents, tables, chairs, landscaping, masonry, booths, fountains, stage sound and equipment, radio equipment, fixtures, and dressing rooms.

**AGREEMENT ACKNOWLEDGMENT**

**I hereby affirm that all the information I have provided is true to the best of my knowledge, and that I have read and understood all the regulations contained herein.** I also understand that any violation to the aforementioned regulations will render this agreement null and void. That any violation of this agreement will revoke all privileges allowed to me through this agreement.

*There will be no reimbursements of fees caused by expulsion, loss of business or for cancellation due to acts of nature, or extreme weather conditions.*

**EXHIBITOR SIGNATURE:**

Name of authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**ACKNOWLEDGMENT FROM CONCILIO:**

Name of authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_